



LUCKYJACKS.COM

DONATION REQUEST APPLICATION

Lucky Jack's requires that you submit donation requests at least one month prior to your event. All requests will be reviewed and agreed upon by the Management staff and the owners. If a donation is granted, you will be notified via email to schedule a pick up or to tell you your request has been mailed. Your email address is required.

GENERAL INFORMATION

YOUR NAME	First:	Last:	Date:
PHONE #	Home:	Cell:	
DONATION MAILING ADDRESS	Street:	Apt. #:	City:
	State:	Zip Code:	
EMAIL	Address:		

ORGANIZATION / EVENT INFORMATION

ORGANIZATION	Name:	Event Date:
TAX ID	Number (if applicable):	
ESSAYS	<u>Please explain what type of event this is:</u>	
	<u>Please explain what Lucky Jack's donation will be used for within your organization/event:</u>	
	<u>Please explain what kind of advertising/publicity/promotional benefit Lucky Jack's will receive from it's donation. (Example: Lucky Jack's logo on all banners and printed publications):</u>	

RECEIVING A DONATION

If a donation is granted what method do you prefer to receive your donation? Pick Up U.S. Mail
(If you live within 30 minutes from Traverse City pick up would be appreciated, however is not required.)

LUCKY JACK'S POLICIES & PROCEDURES

Lucky Jack's processes donation requests twice a month. All granted donations will be either placed in a pick up box at our front desk under the contact's persons name listed above or mailed to the address provided above. You will then be notified by email when your request is ready for pick up or has been mailed. No donation requests will be taken without this application. Organizations, public and private and individuals working on the behalf of a non-profit event or group are allowed to submit two donation requests per calendar year. Donation amounts and/or packages are subject to Lucky Jack's discretion. Lucky Jack's does not guarantee all requests will be honored, nor does Lucky Jack's guarantee your donation will arrive by your event date. Applications will be evaluated on a first come, first serve basis. By submitting this application you agree to these policies and procedures and agree not to hold Lucky Jack's responsible for lost, stolen or late donations.